**NIEMOpen Project Governing Board (PGB) MEETING MINUTES**

**Date/Time:** 14 November 2024

**Location:** Virtual Meeting MS TEAMS

**Chair:** Ms. Katherine Escobar

**OASIS Administrators:** Ms. Kelly Cullinane

**Recorders:**

* Mr. Aubrey Beach ([aubrey.l.beach.ctr@mail.mil](mailto:aubrey.l.beach.ctr@mail.mil))
* Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
* Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

1. **Goal:** The goal of the 14 November 2024 PGB meeting was:

* Update status of CY 2024 project activities
  + Training
  + Model v6.0 PS02
  + API 2.0
  + NDR 6.0
  + Training Update
* Provide NIENOpen 2025 Reveal update.
* PGB Co-Chair Discussion
* Discuss future business.

1. **A YouTube video of the PGB meeting is available at:** [https://youtu.be/JiNEroXs4PM](https://urldefense.com/v3/__https:/youtu.be/JiNEroXs4PM__;!!May37g!IDVo93qySyzklDWlTTOb6oPEOJzyeMj5uZU8opDmCnx_TCYvbf4sHgCeaC5GalUrWGwxV6gC6GrpPQx3-8QD10T2PwSV34jW$)
2. **List of Attendees:**

|  |  |  |
| --- | --- | --- |
| # | Attendees | Role |
| 1 | Katherine Escobar (Joint Staff J6, DSD) | PGB Chair, Voting Member |
| 2 | Gary Egner (Equivant) | PGB Voting Member |
| 3 | Mark Dotson (GTRI) for John Wandelt (GTRI) | PGB Voting Member |
| 4 | Maria Cardiellos (IJIS Director) | PGB Voting Member |
| 5 | Payton Lamb (OGDA Commonwealth of Virginia) | PGB Voting Member |
| 6 | April Michell (FBI/CJIS) | PGB Voting Member |
| 7 | Erin Partin (NIJ) | PGB Voting Member |
| 8 | Erica Smith (BJS) | PGB Voting Member |
| 9 | Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair | PGB Expert Voting Member |
| 10 | Scott Renner (MITRE/NTAC Co-Chair) | PGB Expert Voting Member |
| 11 | Kamran Atri (A4SAFE/NBAC Co-Chair) | PGB Expert Voting Member |
| 12 | Tim Welch (NAJIS) | PGB Voting Member |
| 12 | Brad Bolliger (EY/NTAC Co-Chair) | PGB Expert Non-Voting Member |
| 13 | Darcy Staley (Joint Staff J6) | PGB Expert Non-Voting Member |
| 14 | Kelly Cullinane (OASIS) | OASIS Senior Director of Standards Development |
| 15 | Jane Harnad (OASIS) | OASIS Event Planner |
| 16 | Holly Peterson (OASIS) | OASIS Business Development Manager |
| 17 | Cathie Mayo (OASIS) | CFO |
| 18 | Stephen Sullivan (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 19 | Shunda Louis (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 20 | Aubrey Beach (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 21 | Christina Medlin (GTRI) | J6 Staff |
| 22 | Tom Carlson (GTRI) | J6 Staff |
| 23 | Joe Heaps | Guest |
| 24 | Maria Socha ICLN) | Guest |
| 25 | Jennifer Stathakis | Guest |

Quorum: 12 of 13 PGB Voting Members attended.

1. **Agenda:**

**Call to Order**

* Admin
  + TEAMS Link
  + Meeting Etiquette
  + Note Takers
  + Roll Call & Introductions
    - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
    - TSC Co-Chairs & NIEMOpen Maintainers
* Approval of Agenda
* Around-the-Horn – PGB Voting Members
* Approval of Meeting Minutes from 1 August 2024
* OASIS Staff / NIEMOpen Administrator Comments
* Q3 Financial Snapshot – Cathie Mayo
* Sponsor Update – Holley Peterson
* CY 2024 Task Status

**5 Minute Break**

**Motions**

* None

**Updates**

* NTAC Update

– NDR 6.0

* NBAC Update – Kamran Atri
* Analytical Laboratory Brief – Kamran Atri
* NMO Update - Darcy Staley
  + Training – Toma Carlson
  + PS02 Update – Christina Medlin
  + API 2.0 Progress – Christina Medlin
* Next Meeting
* Other Business/General Discussion
  + Action Items
* Questions/Adjourn

1. **Decisions:**

* **Motions**

|  |  |  |  |
| --- | --- | --- | --- |
| Motions | Description | Vote | Notes |
| 14 November 2024 PGB Agenda | (Chair) Motion to approve agenda as presented. | Approved, Unanimous consent | N/A |
| 1 August 2024 DRAFT Minutes | (Chair) Motion to approve 1 August 2024 PGB meeting minutes. | Approved, Unanimous consent | N/A |

* **Action Items:**
  + Sign up for Summit: <https://sites.google.com/oasis-open.org/niemopen-training-2025/register>
  + Submit Nominations for NIEMOpen Excellence Awards
    - Instructions will be posted end of August on NIEMOpen Website
    - Questions Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [beth.l.smalley.civ@mail.mil](mailto:beth.l.smalley.civ@mail.mil)
  + Provide input on “how your organization is using NIEM”
    - Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [aubrey.l.beach.ctr@mail.mil](mailto:aubrey.l.beach.ctr@mail.mil)
  + Post your IEPDs/MEPs to repo

1. **Discussion:**

Katherine Escobar welcomed new sponsors from NIJ and BJS and encourage all members to encourage their colleagues to register for the NIEMOpen Reveal Summit.

1. **PGB Meetings:**

* Next PGB Meeting: 30 January 2024

1. **Attachments:**

* (FINAL) 14 Nov 2024 PGB Mtg Brief
* (Approved) NIEMOpen PGB Meeting Minutes 11 August 24
* Q3 2024 Financials

**9. Minutes Approval:**  14 November 2024 Meeting Minutes pending review and approval by PGB.

Distribution:  <https://lists.oasis-open-projects.org/g/niemopen-pgb> , https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes